

**HONORABLE ROBERT MORRILL**  
**Mediation**

**SCHEDULING A MEDIATION**

**Initiating a Mediation**

If an attorney or client wishes my assistance in encouraging another party or attorney to engage in mediation, he or she should contact me.

**Scheduling a Mediation**

The easiest way to schedule a mediation session is to go to the calendar page on my website (<http://bobmorrill.com/calendar/>) and select a mutually agreeable date from the available dates. Once you have selected a date on which all parties and counsel are available, click on the date, complete the form, and my scheduling assistant, Katrina Ricker, or I will schedule and confirm quickly. I may have some limited availability on days indicated as booked. Please contact Katrina Ricker, my scheduling assistant, [katrina@bobmorrill.com](mailto:katrina@bobmorrill.com), to inquire.

**Fees**

**First four (4) hours and Minimum Charge:** For a two-party mediation: \$700 per party. For a three-party mediation: \$500 per party. For a four or more-party mediation: \$1600 split equally amongst the parties. The minimum fee covers the first four (4) hours.

**Subsequent hours:** After the initial four (4) hours my hourly rate is \$350 per hour for a two-party mediation and \$400 per hour for three or more parties.

**Travel:** Travel in excess of two (2) hours roundtrip is billed at the rate of \$100 per hour.

**Billing arrangements:** I will bill each party or attorney equally unless other arrangements are made. However, all fees are the joint and several liabilities of each party and their respective attorneys. Late fees of 1½% per month will be charged on all unpaid balances.

Alternative fees, such as a fixed sum, discounted or waived fees for worthy cases or disputes and alternative payment arrangements will be considered. Please call me.

**Rescheduling/Cancellations:** There is no charge for rescheduling or cancelling a mediation if done at least 14 days prior to a scheduled date. Otherwise, fifty per cent (50%) of the minimum charge will be assessed unless I am able to substitute another mediation.

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